

# PRIVACY POLICY – DATED 15/05/2018

## INFORMATION WE COLLECT AND WHY WE COLLECT IT

Basic identification and contact information, such as your name and contact details.

This information is used:

- to provide you with the services which you request;
- to maintain our accounts;
- for billing;
- to enable us to answer your enquiries;
- for verifying your identity for security purposes;
- for marketing our services and products

Sensitive personal information: we do not knowingly or intentionally collect what is commonly referred to as 'sensitive personal information'. Please do not submit sensitive personal information about you to us.

## COOKIES

Cookies collect anonymous information about how visitors use our site, which is then used to help improve the site. The information collected includes the number of site visitors, where visitors come to the site from and the pages they visited.

## FINANCIAL INFORMATION, INCLUDING CREDIT CARD DETAILS

We do not accept payments via our website.

## INFORMATION VOLUNTEERED BY YOU

Information volunteered by you for a particular purpose, for example a personal profile, survey, job application form, or contest. This information will be used exclusively for the purpose for which you have provided it. Information is disclosed to third parties only where the third party concerned qualifies in whatever way the web site page requires. We will make absolutely clear on the face of the page, any intention to publicise the name of a winner.

## BUSINESS INFORMATION

This is information given to us in the course of your business and ours, such as in relation to your application to partner with us or advertise with us. Such information is retained for business use only. We undertake to preserve the confidentiality of the information and of the terms of our relationship. It is not used for any other purpose. We expect you and any partner to reciprocate this policy.

## DISCLOSURE TO GOVERNMENT AND THEIR AGENCIES

We are subject to the law like everyone else. We may be required to give information to legal authorities if they so request or if they have the proper authorisation such as a search warrant or court order.

# YOUR RIGHTS TO YOUR INFORMATION

With regard to your information, you have a right;

- to access your information and to receive information about its use
- to have your information corrected and/or completed
- to have your information deleted
- to restrict the use of your information
- to receive your information in a portable format
- to object to the use of your information
- to withdraw your consent to the use of your information
- to complain to a supervisory authority

## INFORMATION REQUEST

At any time you may review or update the personally identifiable information that we hold about you, by contacting us at the address below. To better safeguard your information, we will also take reasonable steps to verify your identity before granting access or making corrections to your information.

This confidentiality policy has been compiled so as to comply with current UK and EU legislation, so far as we are aware.

If you have any question regarding the confidentiality policy, please contact us at:

Cardinal Demolition Limited  
Harborough Innovation Centre  
Airfield Business Park  
Leicester Road  
Market Harborough  
Leicestershire  
LE16 7WB

Tel: 01858 414308

Email: [info@cardinaldemo.co.uk](mailto:info@cardinaldemo.co.uk)